



TRACK AND FIELD / ROAD RUNNING / CROSS COUNTRY

145 Pacific Ave. Winnipeg, MB. R3B 2Z6 • Tel: 204-925-5744 • Fax: 204-925-5792

www.athleticsmanitoba.com

2024 Summer Outreach Program Facilitators

Athletics Manitoba, the provincial sport governing body for the sport of Athletics; Track and Field, Cross Country, and Road Running is seeking qualified individuals to assist with the development and implementation of a number of programs throughout the summer season.

Ideally there will be at least 4 Winnipeg based positions and 2 Brandon based positions. **All positions are dependent on confirmation of funding.**

NOTE: These positions are full-time, 4-month, term positions. Applicants must be under the age of 29 (funding requirement).

Job Description/Duties:

- Delivery of clinics (outreach programs), travel throughout the City and Province will be required
- Assist with rural competitions (travel required).
- Assist with the organization and hosting of local competitions.
 - Preparing for meets including entries, meet management, setup and teardown.
- Assist with the organization and preparation for the Manitoba Games
- Act as a representative and ambassador of Athletics Manitoba within the community.
- Additional duties assigned.

Qualification:

- Registered member of Athletics Manitoba
- Available to work weekends.
- Able to do light manual labor (moving signs, lifting equipment and boxes).
- Strong background in the sport of Athletics.
- Ability and willingness to take initiative, and exceptional time management skills.
- Ability to work with others in inclusive and meaningful ways.
- Critical thinking and adaptive thinking required.
- Good understanding of basic computer programs such as Microsoft Excel, Word and PowerPoint.
- Overall desire to contribute to the development of strong Athletics programs throughout Manitoba.

Preferences:

- Registered university student
- Previous meet experience
- Access to a vehicle
- Ability to multitask
- Previous coaching experience
- Run Jump Throw Wheel or Sport Coach NCCP training
- Experience working with Hy-Tek Meet Manager software

Interested candidates should forward a resume and cover letter to execdirector@athleticsmanitoba.com. Please indicate the name of the position in your email subject line and cover letter.

Deadline: Friday March 29th, 2024.



TRACK AND FIELD / ROAD RUNNING / CROSS COUNTRY

145 Pacific Ave. Winnipeg, MB. R3B 2Z6 • Tel: 204-925-5744 • Fax: 204-925-5792

www.athleticsmanitoba.com

We thank all applicants in advance for their interest but only those selected for an interview will be contacted.

Achieving Excellence, Maximizing Potential, Inspiring Participation

Athletics Manitoba would like to recognize the privilege of operating the business of our Association on the original lands of the Anishinaabe, Cree, Oji-Cree, Dakota, and Dene peoples, and on the homeland of the Métis Nation.

We want people of all gender identities, abilities, ages, cultures, and sexualities to feel welcome in our spaces and to participate in our programs.

We have taken the Responsible Coaching Movement Pledge and we are continually working to operate and develop our association, in accordance with the True Sport Principles.

We prioritize the values of Safe Sport, Respect, Inclusivity, Transparency, Integrity, Innovation and Mutual Support.