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DIRECTOR / HEAD COACH OF DEVELOPMENT PROGRAMS

Athletics Canada (AC) is the National Sport Organization for Athletics in Canada. Its purpose is to support high performance athletics excellence at the world level and to provide leadership in developmental athletics. Athletics Canada is a not-for-profit, charitable organization operating under a Board of Directors elected by provincial/territorial members.

I. TITLE

Director / Head Coach of Development Programs

II. TITLE OF IMMEDIATE SUPERVISORS

Athletics Canada Chief High Performance Officer (CHPO) in general
Athletics Canada Head Coach on specific technical matters especially as it relates to coaching

III. GENERAL MANDATE

Within the scope of Athletics Canada Strategic Plan and the Long Term Athlete Development (LTAD) parameters, the **Director and Head Coach of Development Programs** is responsible for the overall direction (objectives) design (Programming), athletes and coach leadership (in his/hers head coaching role) and delivery (actions and initiatives) of the Athletics Canada Development Programs. The development programs include but are not limited to the following:

- The Legion and Domestic Youth Nationals Programs
- The International Youth Programs and Competitions
- The National and International Junior Programs
- The National and International under 23 Programs
- The Canada Games Program

IV. QUALIFICATIONS

- Level Four NCCP certification or equivalency
- Eligibility for full membership to the Coaches of Canada (see: <http://www.coachesofcanada.com>)
- A University degree in sports science and/or physical education is an asset
- Ability to communicate in both official languages is an asset

- Ten or more years of progressive experience in Athletics (Track & Field) is required, including demonstrable success working directly with athletes at the club, provincial, national and international level.
- National and international leading expertise in a particular event discipline or group of events and ability to coordinate and lead activities across disciplines.
- Excellent communication and interpersonal skills.
- Ability to work in a diverse community through staff, committees, provincial and national associations and agency relationships.
- Preference would be for the successful candidate to relocate in Ottawa, ON.

V. RESPONSIBILITIES / JOB DESCRIPTION

The following items outline the responsibilities and authority of the *Director and Head Coach of Development Programs*:

- Develops work plans to be submitted annually and updated as required.
- Talent identification of athletes and coaches
- Helps with coach and athlete education and mentoring
- Domestic and international competition
- Helps planning and deliver training camps as appropriate and within the approved budget
- International liaison when appropriate
- Supervises Athletics Canada “regional” coaches as required
- Act as Head Coach at any or all major international competitions as required
- Helps with partner programs liaison such as provincial programs, club programs, university programs as they apply to development programs.
- Helps with under represented groups programs liaison to include aboriginal groups.
- Helps liaise with, promote and plan international partnerships, relationships, and programs as they apply to development programs.
- Sits on the National Team Committee as required
- Participates and provides leadership on site at Athletics Canada domestic events/programs including but not limited to the following:
 - a. National Senior Championships (and related meetings, seminars, etc.)
 - b. National Junior Championships (and related meetings, seminars, etc.)
 - c. Athletics Canada Technical Congress
 - d. The Legion Competition, Camp and Coaching Academy
- Other duties as determined time to time
- Maintains an active membership within the Coaches of Canada

VI. KEY WORKING RELATIONSHIPS

The Director will work closely with the CHPO and the Head Coach as well as with the Director of National Teams and the Directors of Speed/Power Events and of Endurance Events (known collectively as the Senior Technical Team) in all appropriate programme areas including: annual planning; budget development, athlete support including the Athlete Assistance Program (carding); athlete and staff selection to teams; and programme evaluation.

In addition, the Director will establish working relationships with member branch counterparts to deliver the objectives of the Athletics Canada Long Term Plan as it relates to development and lead the Athlete Development committee.

He/she will serve as a member of the National Team Committee, The Senior Technical Team (or equivalent), and the Coaching Education working group.

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