

## **2007 WESTERN CANADA SUMMER GAMES**

### **ATHLETICS TECHNICAL PACKAGE**

Every Games' coach, manager, Sport Chairperson and Mission staff has an obligation to read and understand every aspect of the Technical Package. Failure to do so could cost an athlete his or her eligibility for the Games or could affect final standings or the conduct of the competition. If someone does not understand an aspect of a Technical Package, he or she is to seek clarification from the Technical Committee of the Western Canada Games Council through his or her Chef de Mission or Provincial/Territorial Sport Organization.

Technical Packages are developed primarily by Western Canada Games Technical Committee in conjunction with the various Provincial/Territorial Sport Organizations, following principles, guidelines and requirements of the Western Canada Games Council. As the overall governing body of the Games, the Council has the ultimate authority for Technical Packages.

If an individual wishes to initiate a change to a Technical Package leading up to a Games, the desired change should be first directed to the Provincial/Territorial Sport Organization or the Chef de Mission. The P/TSO or Chef will evaluate the merits of the change and will, if it has merit, submit the requested change to the Technical Committee of the Western Canada Games Council. The P/TSO or Chef will submit the rationale for the change. Changes to age groups, eligibility requirements, team sizes or staff complements will not be considered after three years prior to the Games. Substantive changes to events or competition formats will not be considered after 18 months before the Games. Minor corrections will be considered at almost anytime, but will be increasingly difficult to achieve within six months of the Games. These time frames reinforce the importance of complete understanding of the Technical Package early.

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***Summary of Draft Changes to Technical Package***

<b>Date</b>	<b>Details</b>	<b>Initiated By</b>	<b>Status</b>
Dec 6/04	Change age for wheelchair athletes to Under 28 as of Dec. 31, 2007	WCSG Tech Cte	
Mar 7/05	CBET clarification added	WCSG Tech Cte	Approved by WCSG Tech Cte
Mar 7/05	Clarification in Section 4.2c	SK	Approved by WCSG Tech Cte
Mar 7/05	Clarification for national <i>senior</i> team added to section 4.4.2 and 4.4.3	BC/AB	Approved by WCSG Tech Cte
Mar 7/05	Section 5.1 rules (wheelchair) clarification has been made to new International body	BC	Approved by WCSG Tech Cte
Mar 7/05	Section 5.4.2 (f) clarified	BC/AB	Approved by WCSG Tech Cte
Mar 7/05	Section 5.3.4 regarding spike length clarified	AB	Approved by WCSG Tech Cte
Mar 7/05	Section 9.2 (medals) numbers have been corrected	SK	Approved by WCSG Tech Cte
Jul 15/05	Protests/Appeals component revised (Appendix II)	WCSG Tech Cte	Approved by WCSG Tech Cte

# 2007 Western Canada Summer Games Technical Package

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1. Sport: **ATHLETICS**

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2. Participants:

2.1. Competitors: Up to 31 males and up to 31 females with a maximum team size of 58.

**NOTE:** Substitutions between male and female athletes of plus or minus two (2) is allowed.

**Wheelchair:** up to 3 competitors with a 2/1 gender split

**Special O:** up to 5 competitors with a 3/2 gender split

2.2 The total team component shall not exceed 66 athletes

2.3 Staff: 6 coaches and 1 manager **or**  
5 coaches and 2 managers  
At least two of the coaches plus one of the other staff  
(coaches/managers) must be female

In addition to the above, the following are permitted.

**Wheelchair:** 1 coach for wheelchair athletes. In the case of a gender split, one coach and one manager may be permitted, one of whom must be female.

**Special O:** 1 coach and 1 manager for Special Olympics athletes, one of whom must be female.

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3. Classification:

3.1 Year of Birth: Born in 1986 or later

3.1.1 **Wheelchair:** All competitors must be under 28 as of December 31, 2007. Wheelchair track events have an open functional classification.

3.1.2 **Special O:** All competitors must be 17 – 26 years of age as of July 15, 2007.

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4. Eligibility:

4.1 Coaches:

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The head coaches listed on the official registration form must be fully certified (theory, technical and practical) under the National Coaching Certification Program to at least Level 3 in Athletics or equivalent in the Competency Based Education Training system.

All other coaches must be fully certified at a minimum Level 2 in Athletics as per their event/discipline or equivalent in the Competency Based Education Training system.

All Wheelchair Sports coaches must be certified to at least full level 1 and Theory Level 2 in Athletics or equivalent in the new Competency Based Education Training system. The coach must be certified in wheelchair track events.

All Special Olympics coaches must be certified to at least full Level 2 in Athletics or equivalent in the new Competency Based Education Training system.

Coaching certification must be completed no later than ninety (90) days before the opening of the Games.

### 4.2 Athletes:

4.2.1 All athletes must meet the Western Canada Games Eligibility criteria, as outlined in Appendix 1 which forms an integral part of this Technical Package.

4.2.2 Excluded from the Games are:

- a) Athletes who have been Canadian national athletics senior team members at any time.
- b) Athletes who have had a senior card (as defined by Sport Canada's Athlete Assistance Program) in the sport of athletics at any time.
- c) Athletes who have competed in or traveled as an athletics team member to the following major Games or Championships: Senior Pan American, Commonwealth, Olympics, FISU Games, FISU Cross Country Running Championships, World Senior Championships, World Indoor Championships, World Cup Race Walking (Senior A Team), World Cross Country Championships (Senior A Team), ISMWST World Championships, IPC World Championships, Paralympic Games or World Special Olympics.
- d) Athletes who have been members of the Canadian national "A" wheelchair athletics team at any time.

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### 4.3 Interpretation:

4.3.1 Athletes who are members of the senior national team and athletes who are carded (as defined by Sport Canada's Athlete Assistance Program) or obtain their card prior to May 1, 2007 are **excluded** from the Western Canada Summer Games.

4.3.2 Athletes who are carded or become national senior team members on or after May 1, 2007 are **eligible** to compete in the Western Canada Summer Games.

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## 5. Competition:

### 5.1 Rules

The official rules of the International Amateur Athletics Federation and Athletics Canada will govern the competition.

For wheelchair events, International Wheelchair and Amputee Sports Federation Rules will govern the competition.

### 5.2 Sanction

The competition is sanctioned by Athletics Canada.

### 5.3 Equipment

5.3.1 Throwing equipment available:  
As per IAAF Rules and Regulations.

5.3.2 Equipment to be supplied:  
Starting blocks, relay batons and throwing equipment will be provided by the organizers. Throwers may submit their implements for certification and use in the event's equipment pool.

5.3.3 Equipment not supplied:  
Vaulting poles, adhesive tape for relay check points and replacement spikes.

5.3.4 All matters relating to spikes shall be as per the IAAF Rule book. Maximum spike length is 9mm for all events except high jump and javelin where 12mm will be accepted as per specifications by the competition track manufacturer.

### 5.4 Event Format

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5.4.1 The following events will be held at the Games

Men's Events	Women's Events
100m, 200m, 400m, 800m, 1500m, 5000m, 10000m	100m, 200m, 400m, 800m, 1500m, 5000m, 10000m
110m hurdles, 400m hurdles, 3000m steeplechase	100m hurdles, 400m hurdles, 3000m steeplechase
4x100m relay, 4x400m relay	4x100m relay, 4x400m relay
10km walk	5km walk
High jump, Long jump, Triple jump, Pole vault	High jump, Long jump, Triple jump, Pole vault
Shot put, Discus, Javelin, Hammer throw	Shot put, Discus, Javelin, Hammer throw
Decathlon	Heptathlon
Special Olympics 100m, 200m, Long jump	Special Olympics 100m, 200m, Long jump
Wheelchair 400m, 800m, 1500m	Wheelchair 400m, 800m, 1500m

In addition, there will be Special Olympics Co-Ed 4x100m Relay with a 4-member team, one of whom must be of the opposite gender.

5.4.2 Participation

- a) Notwithstanding the seeding information in section 5.5, provinces/territories must declare their intent to compete in each event by May 1, 2007. If there are fewer than three (3) competitors or fewer than two (2) provinces/territories declared for an event, it will be cancelled.

Deadline for cancellation of events shall be one (1) week after the deadline of entries.

- b) Each province/territory can enter a maximum of three (3) athletes per event and have one (1) relay team per event.
- c) There is no limit to the number of events a competitor can enter.
- d) There may be qualifying rounds in all field events as per the IAAF Handbook.
- e) Heats shall be held in races longer than 800 meters if warranted by the number of entries. To determine the number of rounds and the number of heats in each round, the tables outlined in the current IAAF Handbook, 90 days prior to the Games, will be used.

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Finals of longer than 1500 meters shall be composed of all who enter the event.

- f) Seeding will be in accordance with IAAF Rules on Seeding, Draws and Qualification in Track Events.
- g) **Wheelchair athletes:** Each province can enter a maximum of two (2) athletes per track event.

Heats, semi-finals and finals may be conducted in all track events of less than 1500 meters as required by the number of entries.

- h) **Special Olympics:** Each province can enter a maximum of three male (3) and three (3) female athletes per event in track events and three (3) males and three (3) females in field events and one (1) co-ed team for the 4x100m relay.

### 5.5 Seeding

When entries are sent for the 14 day deadline of \*\* (competition dates of \*\*), a seed performance MUST be given. Coaches will provide updated seed times as athletes obtain them. Updated seed times will be taken up to the day of the technical meeting, provided that verifiable documentation accompanies the entry.

### 5.6 Protests

All protest shall be filed in accordance with the Western Canada Games Protest Procedures, which are attached as Appendix 2 and form an integral part of this technical package.

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## 6. Scoring Procedures:

- 6.1 Each event will be scored: 9, 7, 6, 5, 4, 3, 2, 1 for 1<sup>st</sup> to 8<sup>th</sup> places.

Relays will be scored: 11, 9, 7, 5, 3, 1. Points in the Special Olympic Co-ed Relay will be divided evenly among the men's and women's teams.

Men's and women's totals will be accumulated separately to determine the provincial point standing.

- 6.2 Tie Breaking Rule

Will be in accordance with IAAF Rules and Regulations

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## 7. Provincial/Territorial Ranking:



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- 7.1 For an event to be eligible for Provincial/Territorial points, three (3) or more provinces/territories must participate.

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7.2 Once the scoring procedure for the sport determines a winner, points for the aggregate award will be as follows:

1 <sup>st</sup> place - 7 points	4 <sup>th</sup> place - 4 points
2 <sup>nd</sup> place - 6 points	5 <sup>th</sup> place - 3 points
3 <sup>rd</sup> place - 5 points	6 <sup>th</sup> place - 2 points
	7 <sup>th</sup> place - 1 point

Final Provincial point standings will be the total number of points after the scoring of the team competition. Separate points will be awarded for the men's and women's competition. The maximum number of points a province could receive is fourteen (14).

### 7.3 Tie Breaking

If a tie occurs in an overall team standing between two provinces/territories, points will be combined and divided by two i.e., 1<sup>st</sup> and 2<sup>nd</sup> - 7 points + 6 points divided by 2 = 6.5 points each.

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## 8. Competitive Uniform:

8.1 Each athlete in competition is to wear their provincial team uniform. Athletes who are not in the team uniform are subject to disqualification. Team colors (top and shorts) must be declared at or prior to the first coaches/managers meeting.

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## 9. Medals:

9.1 Gold, silver and bronze awards will be presented to first, second and third place finishers in each event

9.2 Medals:        72 gold    72 silver        72 bronze

**APPENDIX I**

**WESTERN CANADA SUMMER GAMES  
COMPETITOR ELIGIBILITY**

1. The Western Canada Summer Games are open to Canadian citizens and landed immigrants.
2. The Games are open to athletes who are members in good standing of their provincial/territorial and/or national sport organization.
3. An athlete's permanent domicile or actual residence must be located, for at least the 180 days prior to the opening of the Games, within the recognized boundaries of the province or territory they are representing. An athlete can have only one domicile.
4. Students attending school on a full-time basis outside their province/territory of permanent residence during the year of the Games shall be permitted to compete for either their province/territory of permanent residence or the province/territory in which the athlete attends school. To be eligible to compete for the province/territory where the athlete attends school, the student must be enrolled on a full-time basis during the academic year preceding the Games.
5. If a non-student athlete attends a recognized national training centre outside his or her province/territory of permanent residence, the athlete is encouraged to represent his or her province/territory of permanent residence; however, the athlete could represent the province/territory where the centre is located under the terms of paragraph (7), below.
6. Exceptions to the domicile requirement will be possible if the athlete can demonstrate a commitment to the province or territory she or he wishes to represent by such means as having been a member of a club or provincial/territorial sport organization in that province/territory for the entire previous competitive season, having represented that province or territory at a previous national or regional championship or having attended school full-time the previous academic year or a recognized national training centre full-time during the previous 12 months. Other similar circumstances may be considered.
7. Competitors must meet all eligibility requirements outlined in the Technical Package.
8. An athlete is permitted to try out for only one province or territory per Games.
9. The eligibility of any athlete that is not clearly established by these rules and by the Technical Package shall be determined by the Technical Committee of the Council.  
**Coaches or PSOs/TSOs must bring forward any unclear cases to their Chef de Mission and to their NSO as early as possible before the competition for forwarding to the Technical Committee.**
10. Where a team/province/territory/Chef wishes to challenge the eligibility of an athlete on another provincial/territorial team, it is expected that such a challenge will be made as

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soon as the protesting team knows that an athlete may be ineligible. Every effort must be made to ensure that protests on eligibility are lodged before an athlete competes.

**APPENDIX II**

**WESTERN CANADA SUMMER GAMES  
 GUIDE TO PROTESTS/APPEALS**

**Introduction:**

The rules and regulations that govern an athlete's participation in the Western Canada Summer Games emanate from variety of responsible agencies. For example:

- technical packages are developed by the Western Canada Games Council in consultation with National Sport Organizations (NSO's) and Provincial/Territorial Sport Organizations (P/TSO's);
- team selection is done by Provincial/Territorial Sport Organizations based on the technical packages;
- field of play matters are governed by NSO rules for each sport;
- the Host Society establishes certain expectations of athletes in Games venues (i.e., Village), but conduct and discipline are managed by Provincial/Territorial teams.

In an effort to clarify the various jurisdictions and processes in place to deal with particular cases in the lead up to or during the Western Canada Games, the Western Canada Games Council has developed this guide. Please direct any comments or questions to the Chair of the Western Canada Games Council.

<b>Appeal/ Protest Type</b>	<b>Authority</b>	<b>Reported by</b>	<b>Forwarded by</b>	<b>Forwarded to</b>	<b>Decision by</b>
Eligibility & Residency Protest	WCSG Technical Committee	Sport	Chef de Mission	WCSG Technical Committee Chair	WCSG Technical Committee
Eligibility & Residency Appeal	WCG Council	Chef de Mission	Chef de Mission	Chair, WCG Council	WCG Council
Technical Package Issue Protest (scoring or ranking)	Sport Specific Jury	Sport	Sport	Sport Specific Jury	Sport Specific Jury
Technical Package Issue (scoring or ranking) Appeal	WCSG Technical Committee	Sport	Chef de Mission	WCSG Technical Committee Chair	WCSG Technical Committee

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Field of Play	NSO/Sport Rule Book	Sport	Sport	Head Official	As per sport rule book
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\* **Sport** indicates those people associated with the individual provincial/territorial sport team (i.e. coach, manager, P/TSO staff)

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## 1) Eligibility and Residency of Athletes:

### **Description:**

Prior to and during the Games, athlete eligibility is determined by the Technical Committee of the Western Canada Games Council based on the technical packages.

### **Reporting Procedures:**

Prior to the Games, the Technical Committee will continue to deal with interpretation issues from Chefs de Mission through written submissions. During the Games, a three person sub-committee of the Technical Committee will deal with all interpretations and protests. A protest must be submitted in writing by the Chef de Mission. Every effort must be made to bring the protest forward at the earliest opportunity.

### **Appeals:**

If there are grounds for appeal of the Technical Committee decision, appeals will be dealt with by the Western Canada Games Council, who will appoint an Appeals Committee. All decisions of the Council / Appeals Committee are final.

### **Appeals Procedure:**

Any appeal of a Technical Committee decision must be done in writing and submitted by the Chef de Mission to the Western Canada Games Council.

An appeal may be heard only if there are sufficient grounds for appeal. The sufficient grounds include the Technical Committee:

- making a decision for which it did not have the authority or jurisdiction as set out in the technical packages;
- failing to follow procedures as laid out in the technical package;
- making a decision which was influenced by bias;
- failing to consider relevant information or taking into account irrelevant information in making the decision;
- exercising its discretion for an improper purpose; and/or
- making a decision which was unreasonable.

The Appeals Committee will convene to review the notice of appeal and reason for the appeal and shall decide whether or not there are sufficient grounds for an appeal.

If there are sufficient grounds for an appeal, a hearing shall be held. The format of the hearing shall be at the discretion of the Appeals Committee and may involve documentary submissions, telephone conference, in-person appearances, or a combination of these formats. The following procedures shall apply to any hearing, regardless of its format:

- The parties shall be given reasonable notice of the hearing;

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- Any documents that the parties wish the Appeals Committee to consider shall be provided to the other parties, in advance of the hearing;
- Either party may be assisted in the hearing by a representative, advocate or advisor;
- The Appeals Committee may request that any other individuals participate in the hearing.

As soon as possible after the conclusion of the hearing, the Appeals Committee shall issue its written decision, with reasons. The Appeals Committee shall have the authority to uphold the Technical Committee's decision, to reverse the decision and substitute a new decision, to refer the matter back to the Technical Committee to render a new decision, and/or to modify any of the Games' results impacted by its decision.

In extraordinary circumstances, the Appeals Committee may issue a verbal decision, with the written decision with reasons to follow.

The decision of the Appeals Committee shall be final and binding on the parties.

### **2) Technical Package Issues** (excluding residency and eligibility):

#### **Description:**

Technical package issues dealing with sport scoring or ranking are first decided by the technical official at the venue.

#### **Reporting Procedures:**

Protests relating to technical issues are made to a sport specific "sport jury".

#### **Appeals:**

If there are grounds for appeal of the "sport jury" protest decision, appeals may be heard by the sub-committee of the Technical Committee of the Western Canada Games Council. All decisions of the Technical Committee sub-committee are final.

#### **Appeals Procedure:**

An appeal may be heard only if there are sufficient grounds for appeal. The sufficient grounds include the Sport Jury:

- making a decision for which it did not have the authority or jurisdiction as set out in the technical packages;
- failing to follow procedures as laid out in the technical package;
- making a decision which was influenced by bias;
- failing to consider relevant information or taking into account irrelevant information in making the decision;
- exercising its discretion for an improper purpose; and/or
- making a decision which was unreasonable.



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The Technical Committee will convene to review the notice of appeal and reason for the appeal and shall decide whether or not there are sufficient grounds for an appeal.

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- The parties shall be given reasonable notice of the hearing;
- Any documents that the parties wish the Technical Committee to consider shall be provided to the other parties, in advance of the hearing;
- Either party may be assisted in the hearing by a representative, advocate or advisor;
- The Technical Committee may request that any other individuals participate in the hearing.

As soon as possible after the conclusion of the hearing, the Technical Committee shall issue its written decision, with reasons. The Technical Committee shall have the authority to uphold the Sport Jury's decision, to reverse the decision and substitute a new decision, to refer the matter back to the Sport Jury to render a new decision, and/or to modify any of the Games' results impacted by its decision.

In extraordinary circumstances, the Technical Committee may issue a verbal decision, with the written decision with reasons to follow.

The decision of the Technical Committee shall be final and binding on the parties.

### **3) Field of Play:**

Rules governing the conduct of the specific sport contests shall be as specified in the NSO rule book unless otherwise stated in the Technical Packages. Disputes over field of play decisions and rulings will be dealt with using the protest and appeals mechanisms of each sport.

#### ***Please Note:***

All appeals to the Technical Committee, Appeals Committee or Games Jury shall use the attached forms, and the decisions of such appeals shall also be communicated by the attached forms. Once completed, the appeals form shall be forwarded to the Chef de Mission of the province/territory making the appeal who will in turn forward it to the appropriate appeals committee.

All communication regarding the appeals and decision of such appeals will be through the respective Chef de Mission.

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The notification of the decision of the Appeals Committee shall include the following items:

- Issue to be decided
- Authorities considered
- Positions of the parties
- Facts as determined by the Appeals Committee
- Decision
- Reason for decision
- Date and signature of Appeals Committee Chair

**Western Canada Summer Games  
Protest/Appeals Form**

Eligibility or <b>Residence</b> Protest	Technical Package <b>Protest</b> (scoring or ranking)	Field of Play <b>Protest</b>
Eligibility or <b>Residence</b> Appeal	Technical Package <b>Appeal</b> (scoring or ranking)	Field of Play <b>Appeal</b>

This form must be completed and submitted to the appropriate body to hear the protest.

Date: \_\_\_\_\_

Name of Individual: \_\_\_\_\_

Position of Individual: \_\_\_\_\_

Province/Territory: \_\_\_\_\_

**Decision being Appealed:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Rationale:**

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Signature - Individual: \_\_\_\_\_

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Signature – Chef de Mission:

\*required for eligibility and technical package protests

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Province/Territory:

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Date and Time:

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