



# TRACK AND FIELD / ROAD RUNNING / CROSS COUNTRY

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## Athletics Manitoba Board Mtg Agenda

5:30pm Tuesday, May 25th, 2020

ONLINE

**Present:** K. Kelly, G. Mitchell, J. Schofield, A. Boudreau, J. Vince, K. Ferris, O. Babalola, D. Sawatzky-Dickson, J. Howe, K. Wiens, P. Harms, D. Gray, T. Turner and J. Kist

**Regrets:** B. Walker, Ted

- 1) Call to order-5:32
- 2) Adoption of Agenda- We revised the agenda to accommodate Kathy attending an Athletics Canada meeting scheduled for 6:00 p.m., G. Mitchell moved to approve the revised Agenda (2<sup>nd</sup>- D. Sawatzky-Dickson).
- 3) Approval of Minutes- Alanna circulated the minutes during the meeting and a motion was made by D. Sawatzky-Dickson to approve following the meeting via e-mail (2<sup>nd</sup>-D. Gray)
- 4) Athletes Council
  - Alanna confirmed that we had a number of volunteers who were enthusiastic about participating. They also reached out to a number of others who have also confirmed that they are very happy to participate.
  - Alanna advised that she and Tegan will communicate with the participants once board approval has been given and will provide them with the framework so that we can move this initiative forward.
  - A motion was made by O. Babalola to accept the names put forward by the staff (2<sup>nd</sup>- K. Ferris). Motion carried.
- 5) Return to Sport
  - Alanna confirmed that our proposal has been submitted to the government (this was based on the draft at the time of the Guidelines from Athletics Canada). She has also submitted our request to re-activate our insurance.
  - Athletics Canada is finalizing their Guidelines (there have been a few minor adjustments since our plan was submitted).
  - The plan is to link the waivers to the Trackie membership so that everyone's membership is suspended until they confirm that they have read the Back on Track Guidelines.
  - We will need to ensure that the Clubs are all on board with the plan and ensure that they are comfortable with the Plan and understand the related liability issues.
  - Our insurance does not cover contagious diseases. We therefore have to ensure we've taken all required steps to meet our due diligence obligations.



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- We need to ensure that we can afford the extra associated costs with our plan (for example cleaning supplies, hand sanitizer, etc.).
- Kathy asked if there was any plan from the University's perspective to open before June 30<sup>th</sup>. Alanna did not have confirmation in this regard because there are a lot of moving parts and things are changing day by day. It is not likely that an earlier date is realistic.
- Alanna confirmed that the Athletics Canada Guidelines were intended to be a starting point and are intended to be applied as appropriate in each jurisdiction (even for our provincial guidelines will need to be adopted as appropriate with each Club/training location).
- Janice raised that she is concerned with the fact that washrooms will not be available during training. Alanna confirmed that this has been included because it is not realistic for Athletics Manitoba to be liable for ensuring the washrooms are clean. The facility management at the University of Manitoba have been laid off which will definitely cause challenges. This issue is not exclusive to AM and we will likely have some guidelines from other organizations across the province.
- We need to determine as a Board whether we are ready to proceed with the Plan.
- One of the benefits with proceeding with a plan now would be to ensure that there is structure to our members' training versus the situation without guidelines where the training is likely to be happening without any guidelines in place (not sanctioned by AM).
- We have sent multiple e-mails confirming that Athletics Manitoba is not sanctioning any events or training at this time.
- There is a risk management document that will be sent to the Clubs as part of the re-opening plan to ensure that we are able to manage what training is happening including the details or who, when and for how long, etc. Alanna is working out the logistics of this process.
- We discussed implementation of the plan including random checks by board members to ensure that the guidelines are being followed during the work-outs.
- Alanna has another call this week with the Clubs and will send an e-mail out in advance so that we can have a better idea of what clubs would be participating in the re-opening plan.
- We discussed the option of a staggered opening or an opening only of specific training locations.
- A motion was brought by Karen to focus the re-opening plan exclusively to the University of Manitoba facility. (2<sup>nd</sup>- Jancie)- Moved.
- Alanna and Jessica will review the waiver templates and determine whether any changes are required.

### 6) AGM

- Jared and Jeff have both confirmed that they are not seeking re-election. We thanked them for their time and efforts.



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- A note had previously gone out to membership asking for nominations. A follow-up will be circulated and will confirm that there are two open positions.
- There have been no submissions for new business to be added to the agenda.
- Kathy indicated that MRA has requested permission for their members to attend the AGM (they have affiliate memberships). We confirmed that attendance at the AGM is open to all members and there is no issue with any MRA members attending who wish to do so.
- Alanna proposed that we identify each organization's voting representative and have that person e-mail their vote to a board representative.

### Submitted Reports:

#### Office Report

- Alanna confirmed that there have been some registrations for the virtual events since it opened yesterday.

#### MRA Report-

- MRA is hosting events virtually and have an updated calendar on their website reflecting cancellations, postponements and virtual runs. The Manitoba Marathon has postponed to Thanksgiving weekend. This has had a ripple effect on other events that would have happened in October. The awards night has been postponed with the new date still TBD.
- MRA has had significant interest in the Run for Your Cause event which is being held virtually including interest outside of Manitoba (and even outside Canada).
- MRA has been approved for the wage subsidy program and the CEBA loan.
- MRA is very pleased with the participation that they have seen for their virtual races and will consider building this option into their events after the pandemic.

#### Treasury Report

- Brian was not able to make it to the meeting but confirmed to Alanna in advance that he is just finalizing the year-end statements so that it can go off to the auditors by the end of the week.
- The deficit will be higher than the original \$14,000 deficit we had budgeted for with everything that's happened with the pandemic. We anticipate we will receive the wage subsidy which will assist and will be retroactive to March 15<sup>th</sup>. This application is being submitted through Sport Manitoba.
- We just received a notification that we have received green-team funding. We have to figure out what steps need to be taken to ensure that we can provide training within the physical distancing guidelines. Alanna believes that we can hire some summer students and provide some limited training. We have to confirm that we can meet the physical distancing guidelines and do what we said we would do in the application (or submit a modification) in order to receive the funding. Unlike in previous years, we did not receive a specified number of positions (we



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received a specific amount and can advise how we want to utilize those funds). Alanna is suggesting that we could use the funding for four (4) positions.

- We have not received a further update from Sport Manitoba with respect to the balance of our funding. Hopefully we will have a response on this soon so that we can properly budget for facility use going forward.

Adjournment- (Motion to Adjourn- 6:59- G. Mitchell, 2<sup>nd</sup>- D. Sawatzky-Dickson)

### Board Meeting dates

AGM June 16th 5:30pm - Online