



TRACK AND FIELD / ROAD RUNNING / CROSS COUNTRY

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Office Report

GENERAL UPDATES

Coach/Partner Calls

- We have hosted 2 calls so far and they have been well received. Minutes from both calls are included at the end of this office report. Intent to start sharing these minutes online.
- As a group we have pulled together a tentative outline of what our summer competition schedule could look like IF we are able to get back to work in July.
- Wanted to wait and get more information from Sport MB before we started to communicate any hypothetical plans too widely. Also need to link with Officials!

Survey

- We are in the process of drafting a survey to distribute to members to determine if there are any other specific services/support they are looking for at this time.

Para Sport

- Participated in a meeting with MHSAA and a number of provincial zone contacts to start working through the process of integrating the 2021 MHSAA High School Track and Field Championships.
- Canada Post Grant application for Para sport initiatives (due May 28th)

Green Team

- No updates yet

MB Games

- Decision will come by the end of the month

Sport MB + Funding

- Base funding will be issued Quarterly instead of Monthly to assist with cash flow.
- Process around updated IFF Program Funding re-application is still unclear.
- They have requested that all sports complete an Impact Document outlining overall revenue losses (due May 1st).
- AB has serious concerns that there will be more cuts than initially proposed (the following letter was sent April 16th to all Sports)

Hi Everyone,

I had a call yesterday with the Deputy Minister and Assistant Deputy Minister. I was joined on the call by the CEO's of the other Reporting Entities that are part of Sport, Culture and Heritage, including Manitoba Film and Sound, Manitoba Arts Council, Manitoba Centennial Centre and Centre Culturel Franco-Manitobain.

The call centred around financial and workforce impacts of COVID-19 in Manitoba. While this discussion focused on Sport Manitoba's operations, the messaging is pertinent to all organizations we provide support to: there are few options to increase revenues and we must collectively proceed in a fiscally responsible manner. This would include the following:

- Cost reduction should be top of mind for everyone right now.



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- Scope what is truly “essential” within your organization to determine where cost reduction may be an option.
- Stop all non-essential, discretionary expenses as much as possible.
 - We understand that you may have questions about how this may impact your organization, such as grants and funding. Please know that at this time, there is no indication if our funding will be impacted.

Our efforts to get clarity and information regarding eligibility for Federal Government programs will continue, and we will pass that information and those opportunities to you as they become available.

If you have any questions, please do not hesitate to contact me at jeff.hnatiuk@sportmanitoba.ca.

AGM

- Will need to either be hosted online or delayed
- Specific business that needs to be address at the AGM?
 - We need to make sure all reports and proposals are distributed well in advance so that all members are well versed PRIOR to the meeting. (Limited opportunity for discussion in the online setting)
- Excerpts from the By-Laws
 - The Annual General Meeting will be held within fifteen (15) months of the last Annual General Meeting and within three months of the fiscal year end.
 - Written notice of meetings of Members will be given to all Members at least forty-five (45) days prior to the date of the meeting. Notice will contain a proposed agenda and reasonable information to permit Members to make informed decisions.
 - Meetings by Telecommunications - A Member may participate in a meeting of members by means of such telephone or other communication facilities as permit all persons participating in the meeting to hear each other, and a member participating in the meeting by that means is deemed to be present at that meeting.
 - Nominating Committee – The Board may appoint a Nominating Committee, which will be comprised of up to three individuals appointed by the Board of Directors. The Nominating Committee will be responsible to solicit nominations with the skills and characteristics defined in section 4.4 for the election of the Directors.

U of M

- Alanna has a meeting with Simon Tuesday afternoon just prior to the Board Meeting and can provide a verbal update at that time.

Respectfully Submitted,
Alanna Boudreau
April 20, 2020



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APPENDIX #1

- Sport MB Base funding and quarterly Sport Program funding are the ONLY two sources of Sport MB that have been confirmed at this point.
- In the past we have split our Sport Program funding into three. 45% to Club Support, 45% to General Revenue, and 10% to Athlete Funding.
- Sport Program Funding in NON-RESTRICTED and can be spent on anything (i.e. it CAN be completely put towards general operating expenses if necessary).
- Until we receive an update from Sport MB regarding our Program based funding (Sport Initiation and Performance Pathway) we need to use to 100% of the Sport Program funding to sustain general operations.

Propose that we suspend Club Support (aka: bingo funding) until further notice, and that prior to re-launching the program we update the terms and conditions. (We have new clubs that joined in 19-20 and we need to establish new guidelines)

APPENDIX # 2

Questions submitted from WOA

1. Are the clubs receiving a portion of the cancelled insurance?
 - a. **Propose No.** Insurance premium per person is technically \$1.21 annually. We will need to re-activate insurance prior to the return to activity, so would potentially equate to .61 per member for half of a season. Not logical.
2. Are the clubs receiving a portion of the U of M cancellation?
 - a. Yes. Already processed.
3. What are we doing with the equipment fee?
 - a. **Propose that we allow Clubs to keep the \$40 Equipment Levy amounts they collected in 19-20 fiscal year in order to support general club operations in these uncertain times. (They can still submit their collected fees if they would rather see it go towards future equipment purchases).**
 - b. AB NOTE: There would still be equipment levy contributions from the individual membership fee amounts and from the school program registrations and sanction fees.
4. If the year ends up being cancelled, what amount shall be returned to the clubs.
 - a. AB NOTE: What other fees/amounts that need to be discussed?



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Re: Membership Fees

Discussion notes from other Branches supporting NOT refunding membership fees.

Note #1

Many people register and pay full fee when they enter the season. So those that compete for the indoor season, register earlier in the year, and get value in that whether they do outdoor or not. Those who may have been going to register this spring or summer likely will not bother unless they see a viable season.

Our membership in most provinces is not pro-rated through the year so it is a one-time fee for the entire year whether you compete or not in every season. Sprinters/Field event people who do not compete in Sept during XC season but do not get a reduced fee for example even though they don't run XC.

Note #2

We have seasonal membership, so it is logical that anybody who intended to sign up for Spring & Summer won't pay.

However, in terms of general/annual fee... People pay for membership rather than a specific product.

This situation cannot be helped. We need to keep our association running.

Our members can rest assured that we (staff & board) continue to work on required tasks so the all activities involved in running the sport can continue the moment it is possible.

So, I guess my inclination would be to ask our members to sit tight and allow us to keep operations going.



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Coaches Call #1 Minutes – April 2nd

Participants: Noelle, Alanna, Ming, Greg, Scott C, Patti, Derek, Claude, Reed, Janice

1. Update from Claude and U of M
 - All events are canceled until June 30th. Summer session (July-September) is up in the air right now. Weekly meetings with Bison Sports so that the sports are staying updated.
 - All events currently cancelled for spring. NO individual training is allowed on campus period, end of story. U of M is off-limits.
 - Bison Strength and Conditioning has created a strength training program for Bison Athletes, currently all those with access to the HP training room have it. Claude to confirm that it can be shared with all other members (as well as new Team members) if hasn't already been shared with them.
 - It is almost certain that there will be budget implications moving into next season. We won't know the severity until later.
 - Training – There are other facilities around the city. Many are on school division property so it's hard to say what restrictions and security measures will be in place.
 - Ex: Victor Mager is on Louis Riel property and has a playground in the middle of it. All playgrounds are shut down, so it's hard to say right now how those will be managed.
2. U20 + Senior Nationals
 - We requested clarity on “postponement” of the June event.
 - While the AC website states that Trials are postponed, it has been confirmed that the U20 and Senior National Championships have in fact been cancelled.
 - i.e. The Tokyo Olympic trials are postponed until next year, but the 2020 National Championships for U20 and Senior athletes will not take place this summer.
3. Legion Nationals
 - Status of Legion Nationals is still undecided
 - May 1st is a proposed decision date, based on the fact that it would allow for an 8 week window of hypothetical training time prior to the first scheduled Provincial Championship event. (Thus in principle it would allow for adequate training for all Provinces prior to Legions).
 - We noted that a large chunk of our athletes have confirmed zero access to training facilities until June 30th (due to U of M closures). At this time we don't have confirmation of length of closures in Selkirk or Brandon, but truly don't imagine they will open earlier....
 - Many Provinces have said they are ok with waiting until May 1 for decision because many groups aren't training yet anyway. However, Alberta wants Legions to flat out cancel in order to help stop people from making potentially dangerous choices in the name of training.
 - With updated information from MB, there is could be an alternative deadline of April 16th- as it is the next Legion Board Meeting.
 - Discussion
 - Noted that it is unlikely parents would allow athletes to travel, even if we are able to run events locally. It is also unlikely they would be ready to compete Nationally.
4. MB Games
 - Status of MB Games is still undecided.
 - Noted that it is again very unlikely that parent would be willing to send athletes.
 - Putting people in a dangerous situation and not worth the risk.



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- If AM staff were to guess, we would say that lack of announcement is due to the Sport MB decision around whether to postpone Games or to fully cancel the Games.

- 5. Summer Competitions – Hypothetical options and back up plans
 - Based on current knowledge and trends we have to make the call that Tri-province will not happen- Not enough time to adequately train or get ready for a Provincial Event. (Update as of Friday, this has been communicated to SK and they agreed).
 - Similar thoughts in regard to the original Age Class date. It's not realistic that the first competition back be Provincials.
 - That means the options are to either look at changing the July/August schedule around so that we have a mini outdoor season, or we can cancel the entire season.
 - **Consensus from those in attendance is that there is definitely a desire to have a summer season, even if it short. No one wants the summer to completely disappear.**
 - Alanna and Noelle will create an updated draft plan for July/August and will circulate along with minutes from this meeting.
 - Maintain competition date of July 10-11th as a “shake off the cobwebs” style event.
 - Perhaps schedule 1 or 2 evening Grand Prix/Summer Jam style events
 - Look at the weekend of July 24-25th as an additional competition
 - And then depending on what gets finalized regarding MB Games and Legion Nationals, we may have two additional weekends to work with.
 - Everything will be a draft and open to feedback. Basic goal is to have a plan, a back up plan, and a contingency plan for the back up plan. 😊
 - **UPDATE FROM FRIDAY APRIL 3rd** – On call with other Provincial Branches, many aim to provide a 3 week training window prior to any competitions that may get scheduled upon resumption of activities.

- 6. AGM – June, will need to be online
 - We are working on the details and logistics of that and will distribute in May.

- 7. Performance Pathway and Club funding (aka: old bingo funding)
 - Status is generally unknown at this time. We will need to revise and update both of these programs once we have solid information. For now, they are unfortunately in limbo.

- 8. It was decided that we would maintain this practice and schedule calls on a bi-weekly basis moving forward. (Unless we need to call one earlier!)

UPDATES as of FRIDAY APRIL 3rd, these items were not discussed on the call.

INSURANCE NOTE #1 (UPDATE as of FRIDAY APRIL 3rd. This was not discussed on the call) – There was an update from Sport MB regarding liability insurance coverage for coaches when conducting “Virtual Training” with athletes. Originally this was NOT covered under the existing policy, but it has now been added (AM Office had to submit a questionnaire). Moving forward all coaches will be provided with a disclaimer that must be used prior to any virtual training. ALSO there can be no “live streaming” of workouts. I.e. a group workout via Zoom, or Skype = OK but a Instagram Live video = NO. (In terms of liability insurance coverage).

INSURANCE NOTE #2 – Athletics Manitoba has decided to suspend it's Accident Insurance coverage for the time being. This is secondary insurance only for members, and due to the lack of current events/programs/training it works out to a substantial monthly savings.

INSURANCE NOTE #3 - There will be a communication out to members and coaches specifically related to Insurance and the new required use of the disclaimer



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Minutes from the Coaches/Partners Call #2 - April 16th

Participants: Noelle, Alanna, Wayne, Larry, Janice, Greg, Claude, Ming, Gee-ef, Oyinko, Patti

1. Updates from the U of M:

- The news regarding the U of M facility has not changed; it is not suspected that there will be any new updates until exams are done. Claude is going to begin talking with Laura Hilash about bookings for the upcoming indoor season.
- **U of M Athlete Recruitment:**
 - i. Claude has already been contacting and getting contacted from interested athletes.
 - ii. Any Athletes that are planning on attending the U of M in the Fall and want to join the team should be contacting Claude now.
- **U of M Student Eligibility:**
 - i. With the abrupt end of the University Term, there will be different options in place for how student- athletes' grades are being used for their upcoming years of eligibility.
 - ii. Claude will be working with athletes to review their marks and different options.
- **Team Budget:**
 - i. Financial hits at the U of M will seriously impact upcoming school/competitive season. It definitely won't be like past years; we'll have to be creative with our money. Not sure yet what the actual response
- **Canada West:**
 - i. There is a CanWest meeting coming up where they will be discussing what the 2020-2021 season will look like.
 - ii. The 2021 Canada West Indoor Championships are scheduled to be hosted in Manitoba, Feb. 26th-27th.

2. MB Games:

- No updates until the end of the month. Waiting on the Sport MB Board decision.

3. Summer Competitions:

- It is still impossible to say whether we will have a July-August Competition Season. But we would like to be prepared with a plan just in case!
- **Competition Dates:**
 - i. Remove the July 10th-11th meet from the preliminary calendar – too early.
 - ii. Noted that it would be best to extend the competition starting mid-July to late-August. It would be ideal for most technical training groups to have 2-4 weeks of technical training underway prior to competition.
 - iii. Proposed that we could aim to kick things off with a small evening meet, the week of 13-17th
 - iv. 24th/25th – would then be the earliest we would want a two-day event.
 - v. Both Winnipeg Optimist and Tough Track would like to host events; Bison Athletics would like to host a couple Twilight meets in the evenings.
 - vi. Brandon would also love to have us still host an event there if possible
 - vii. Look at moving Provincials late into August (last event of the season).
 - viii. There is the possibility that, *if things were open*, there might still be other restrictions.
 1. Could consider setting up mini evening meets for each event group. I.e. Distance night, Throws night...
 - ix. Will need to communicate all options and potential scenarios to officials and recognize that they might not be available!



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4. Summer Schedules 2021:

- Nationals are confirmed for Montreal, June 24th- 27th, 2021
 - i. Will move to Langley BC in 22 and 23
- 2021 Calendar is looking a lot like the 2020 Schedule; however, once certain events get confirmed, we will have to have another group meeting to review and sort out options for Provincial, Trials, and Tri Province.
- SOM is also hosting their MB Games in June so this will affect our calendar as well (we will likely lose a weekend to their event).

5. Ideas and New Potential Projects:

- **Coach Education:**
 - i. Club Coach – Once this is up and running, we will share specifics with everyone but for now...
 1. The basic idea is that modules will be offered multiple times over the course of one week, and they will be open to participants from across the country. (MB Coaches can attend a course being offered in Ontario etc).
 2. There is a Learning Facilitator Course on April 20th to get everyone up to speed with the online format and platform. Course will begin to be offered online in May.
 - ii. There are LOTS of online resources available for coaches now – links are all on AC site
 - iii. NACAC presentations start today.
- **Athlete Resources:**
 - i. We can also pull together lists of existing online resources, (similar to our coach education information) Will try to group links by age category.

6. Questions:

- **Green Team:**
 - i. Have not received any information yet; however, once we have information, we will be contacting our summer staff applicants to let them know.
- **Status of Lottery Funding:**
 - i. We are still receiving our Sport Program Funding BUT all of our other funding is on hold until further notice; in some cases AM has to re-apply.
 - ii. Club support funding (“bingo funding”) is currently on hold until we learn more.
 - iii. Overall financial impact to Sport MB and all PSOs has been substantial and we are still trying to sort out what funding will remain.
- **Cross-Country:**
 - i. Will certainly have to look at a revised competition schedule, but hard to say at this point what true impact will be.
 - ii. SK is host CanWest and as a result are not hosting one of their other regularly scheduled events earlier in the season. If the border to the States opens by the XC season, then Claude will investigate this. Chris McCubbins Age Class event, may need to be moved earlier?
 - iii. Could consider hosting a Cross-Country series, with small races hosted every Sunday. This would depend on what the High School season looks like, and/or whether there will even be a cross-country season this year for High School.

Next call in another 2 weeks – April 30th.