

**January 2018 Athletics Manitoba Board Meeting**  
**January 16, 2018**  
**6:30 p.m.**  
**Sport Manitoba, 145 Pacific Ave.**  
**MINUTES**

**Present:** G. Mitchell, J. Schofield, B. Walker, D. Harris, , J. Vince, J. MacMillan, K. Kelly, O. Babalola, and Tegan Turner and Connor Boyd (6:40).

**Regrets:** C. Matheson, B. Pirnie, J. Kist, K. Ferris, J. Neill, S. Murray

- 1) Call to Order at 6:37 p.m.
- 2) Approval of the agenda (K. Kelly, J. Vince)- Carried
- 3) Treasurer's Report:
  - i. The main change from the budget last year is the change to salaries for 4 positions v. the 3 positions in fiscal 2018. Approximately \$30,000 difference.
  - ii. There is no part-time office manager included in our budget which had been discussed. We had allocated \$20,000 for this position and Sport Manitoba needs to be alerted to this change as it does make a significant difference in the projected deficit. We may want to put in a revenue item for fundraising, which we are expecting the new executive director to emphasize.
  - iii. Sport Manitoba understands that we are in a transition and that the draft IFF document and budget is subject to change. Brian will review the document with Alanna and will make any further required changes prior to the next board meeting.
  - iv. We will have more travel costs in 2018 because Tri-Province is in Edmonton rather than Winnipeg in 2017, but this is offset by the higher provincial team fees.
  - v. The increased exclusive use fees are included in the budget.
  - vi. The amortization may need to be increased. Brian will consider this in finalizing the budget.
- 4) Submitted Reports:
  - (a) President's Report-
    - i. We had a very good meeting with MRA and are hopeful that we can continue to work to improve this relationship.

- ii. We are now close to 60 applicants for the Executive Director position. The plan is to interview fewer than 10.
- iii. The new position description was prepared to focus heavily on the new fundraising role. This was based on the premise that the new position is more admin orientated with many of the technical skills be shifted to the Program Manager position, and office functions transferred to the office manager, and some support coming from board members on issues such as awards event and fundraising.
- iv. We talked about having mandatory requirement for board members to be on committees, or otherwise volunteering beyond simply attending board meetings. We will discuss this further after the Executive Director is hired.

(b) MRA Report- No additional comments or discussion

(c) Office Report- Donna reported the selection for the Simplot awards:

- i. Bryce Koscielny - Coach
- ii. Ben Perrett
- iii. Josh Samyn
- iv. John Olukoju
- v. Dennita Cameron
- vi. Ilona Zrinyi
- vii. Erin Valgardson

Donna also reminded board members to renew their memberships.

5) IFF Submission Approval

- i. This was submitted yesterday. There is a meeting in February, 2018 involving Grant, the executive director and Sport Mantioba to review the submission in February.

6) Interview Panel Members- Executive Director Search- The selection committee will consist of Grant Mitchell, Kathy Kelly, Connor Boyd and Donna Harris.

7) Sport for Life Centre Storage Decision-

- i. We had talked about a grassroots program and using the site for exclusive use. A storage space in being held for us.

- ii. This would hold hurdles and starting blocks. Wayne has suggested an inflatable high-jump mat. Currently, the hurdles are in the office which is not an ideal arrangement. The blocks are currently at Max Bell. We need to decide if we want to keep the storage space or forego it. The cost is \$150.00 per month.
- iii. The fee would start in approximately March of this year. We had a discussion about the potential of sharing the storage space/cost with another sport.
- iv. We can likely reconcile this expense once we are up and running with our groups using the site. We had a consensus that the cost is worth it and we should confirm with Travis, the building manager our commitment. We can review the decision a year from now, but if we let it go now, it would likely be difficult to get it back.

8) Awards Criteria and Committee

- i. We need to confirm whether we are recognizing a one time performance or for the entire season. We need to have a consistent approach.
- ii. It would be nice to include more people to be recognized. There is a simplicity to using the specific performance in terms of legitimacy.
- iii. Grant suggested we do age class based on entire season and by athlete group to be outstanding one-time performance. Kathy suggested that we need a formal policy to legitimize this process and reduce controversy around the selections, and that this would be an issue addressed by the new Executive Director. Donna agreed that there needs to be a policy.
- iv. Grant Towns will be asked to sit on the committee again, in recognition of his tireless work in analyzing the results data.

9) Canada West Planning Committee Representative-

- i. Alanna will be the interim representative and Kathy is also involved with this.
- ii. AMOC Term Renewals- We agreed that the terms should be extended to the fall given the change in the executive director. Motion- (Omena/Jeff)- carried

10) Non-agenda Items:

- i. Omena raised an issue about bid packages. Donna confirmed that it was agreed at the last coaches meeting that there would be no more bid packages and a committee

would be constituted that would include revenue and cost sharing. It was intended that Alanna as the Program Manager would lead this initiative.

Meeting adjourned 8:30 (B. Walker/K. Kelly)