



TRACK AND FIELD / ROAD RUNNING / CROSS COUNTRY

145 Pacific Ave. Winnipeg, MB. R3B 2Z6 • Tel: 204-925-5744 • Fax: 204-925-5792

www.athleticsmanitoba.com

BOARD OF DIRECTORS - CALL FOR APPLICANTS

The Athletics Manitoba Board of Directors is currently seeking applicants for two open Director positions.

All interested candidates should submit their application via email (execdirector@athleticsmanitoba.com) by Friday October 26th, 2018

Characteristics of Effective Board Members

1. Participation

- Attend board meetings and functions
- Arrive informed on agenda items
- Respond to requests, ask questions at meetings, follow-up activities
- Active on at least one committee

2. Commitment

- Give a high priority to the affairs of the organization
- Belief in the long-term viability of the organization
- Knowledgeable about the organization's programs, policies and services

3. Responsibility

- Willing to assume responsibility
- Willing to pitch in
- Acts in the best interests of the organization

4. Self-Starter

- Degree of initiative – will assume leadership when requested or when an issue requires

5. Positive outlook

- Forward-looking
- Optimistic about the activities of the organization

6. Booster

- Promotes the organization every chance he/she gets
- Represents the organization at community events and in any other way that promotes understanding of its purpose and programs

7. Special attributes

- Skills, knowledge, experience of value to the organization

8. Representation

- Represents a constituency, interest group, profession, educational level, etc. that has a direct connection with the organization
- Informed about needs and trends within the community and the membership

9. Relations with staff

- Understands difference between roles of board and staff

10. Loyalty

- Interest and duty to the agency must not be brought into conflict nor should personal profit be made from this position
- Support board decisions once made; even if voted against decision or resign if can't



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Board Member Job Description

1. Regularly attends board meetings and important related meetings.
2. Makes serious commitment to participate actively in committee work.
3. Volunteers for and willingly accepts assignments and completes them thoroughly and on time.
4. Stays informed about committee and board matters, prepares themselves well for meetings, and reviews and comments on minutes and reports.
5. Gets to know other committee members and builds a collegial working relationship that contributes to consensus.
6. Is an active participant in the committee's annual evaluation and planning efforts.
7. Participates in fundraising for the organization.

Application deadline is Friday Oct 26th, 2018

ATTN: Alanna Boudreau

Email: execdirector@athleticsmanitoba.com