



## **TRACK AND FIELD / ROAD RUNNING / CROSS COUNTRY**

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### **2016 Summer Student Outreach Clinician and Office Assistant**

Athletics Manitoba, the provincial sport governing body for the sport of Athletics, is seeking 4 qualified individuals to assist in the implementation of summer programming.

#### **Job Description/Duties:**

- These positions will primarily be out of office, travelling coach roles
- Clinicians will work with the Outreach Coordinator to run technical clinics with athletes and coaches throughout the province
- Assist with the preparation for the Manitoba Games and attend the Games as an official
- Assist with Western Canada Challenge (Tri-Province) team management, this includes the possibility of team travel
- Assist with the preparation of all local meets, including entries, meet management, setup and teardown
- Assist with occasional office administrative duties as needed
- Act as a representative and ambassador of Athletics Manitoba within the community

#### **Qualification:**

- Registered university student
- Registered member of Athletics Manitoba
- Access to a vehicle
- Available to work weekends
- Able to do light manual labor (moving signs, lifting equipment and boxes)
- Strong background in sport of Athletics
- Exceptional time management skills
- Strong ability to work with others in inclusive and meaningful ways
- Critical thinking and adaptive thinking required
- Ability to multitask and function effectively in a self-directed work team

#### **Preferences:**

- Previous meet experience
- Previous coaching experience
- Run, Jump, Throw, Wheel or Sport Coach training

Interested candidates should forward a resume and cover letter to [execdirector@athleticsmanitoba.com](mailto:execdirector@athleticsmanitoba.com). Please indicate the name of the position in your email subject line and cover letter.

Deadline: Feb 29th, 2016

Successful candidates will be contacted for an interview the week of March 7th, 2016.