



TRACK AND FIELD / ROAD RUNNING / CROSS COUNTRY

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2015 Summer Student Outreach Coordinator and Manitoba Runner's Association Assistant

Athletics Manitoba, the provincial sport governing body for the sport of athletics, Track and Field, Cross Country, and Road Running is seeking qualified individuals as summer students.

Job Description/Duties:

- Assisting with the Manitoba Runner's Association (MRA) Youth Series and equipment management
- Managing the outreach schedule and meet schedule for Athletics Manitoba outreach clinics
- Assistance with Western Canada Games team management
- Preparing for meets including entries, meet management, setup and teardown
- Additional duties assigned
- Representative of the Athletics Manitoba in the track community

Qualification:

- Registered University Student
- Registered Member of Athletics Manitoba
- Access to a vehicle
- Available to work weekends
- Able to do light manual labor (moving signs, lifting equipment and boxes)
- Strong background in sport of Athletics
- Exceptional time management skills
- Strong ability to work with others in inclusive and meaningful ways
- Critical thinking and adaptive thinking required
- Good Understanding of computer programs such as Excel, Word, Hytek

Preferences:

- Previous Meet Experience
- Ability to Multitask
- Previous Coaching Experience
- Run, Jump, Throw, Wheel or Sport Coach Training

Interested candidates should forward a resume and cover letter to execdirector@athleticsmanitoba.com

Deadline: April 10, 2015 at 5pm.

Successful candidates will be contacted for an interview the week of April 13, 2015. There are five positions available. One coordinator position (as noted above) and four outreach positions.