**Emergency Action Plan**

**(Example Athletics Manitoba at U of M)**

**Medical Profiles**

Individual coaches are responsible for knowing the location of or having access to the medical profiles of their athletes

**Emergency Procedures**

Emergency phone numbers (at U of M): **555 from university land line OR #555 from cell**

Note: 555 connects with U of M security and emergency services who work with fire, ambulance and police to allow quick campus access. Using 555 will connect with 911 but alerts the U of M security and emergency services to the emergency on campus

Cell phone number of Meet Manager or Chair: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cell phone number of Assist Meet Manager or Asst. Chair: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Address of Facility:** 109 Sidney Smith Street, U of M Campus, Winnipeg, Manitoba

**Phone Number of Facility**: 204 474 8634

**Address of nearest hospital:** Victoria Hospital, 2340 Pembina Highway

**\*\*This information is updated for each meet depending on who is in attendance\*\***

Charge person (1st option): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_

Charge person (2nd option): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Charge person (3rd option): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Call person (1st option): \_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Call person (1st option): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Call person (1st option): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Directions to Victoria Hospital from Max Bell Centre**

* Head northwest on Sidney Smith Street toward Dysart Rd (190m)
* Turn left toward University Crescent (250m)
* Turn left onto University Crescent (450m)
* Take the 1st right onto Chancellor Matheson Rd (1.3km)
* Turn right onto Pembina Hwy (550m)
* Turn right to enter Hospital area

**Charge Person**

* Clear the risk of further harm to the injured person by securing the area and shelter the injured person from the elements
* Designate who is in charge of the other participants

**THE FOLLOWING ONLY IF MEDICAL IS NOT ON SITE**

* Protect yourself (wear gloves if contact with body fluids such as blood seems likely)
* Assess ABC’s (airway clear, breathing present, present pulse, no major bleeding)
* Wait by the injured person until EMS arrives and the injured person is transported
* Fill in accident report form

**Call Person**

* Calls for emergency help
* Provide all necessary information to dispatch (facility location, nature of injury, what first aid has been applied)
* Call the emergency contact person listed on the injured person’s medical profile

**ON CAMPUS UNIVERSITY SERVICES WILL:**

* Clear any traffic away from the entrance/access road before ambulance arrives
* Wait by the driveway entrance to the facility to direct the ambulance when it arrives