

Manitoba Track and Field Association Inc.
BYLAWS
Revised March 10, 2015

Article 1 GENERAL

- 1.1 Purpose -- These Bylaws relate to the general conduct of the affairs of the Manitoba Track and Field Association Inc., a corporation without share capital incorporated under the Manitoba Corporations Act and referred to as the "Association" in these Bylaws.
- 1.2 Definitions -- The following terms have these meanings in these Bylaws
- a) *Act* – the Manitoba Corporations Act (C.C.S.M. c. C225), as amended.
 - b) *Ad-hoc Committee* – any committee, other than a Standing Committee, established by the Board to perform a certain task
 - c) *Association* – Manitoba Track and Field Association Inc.
 - d) *Auditor* - an individual appointed by the Members at the Annual General Meeting (AGM) to audit the books, accounts and records of the Association for a report to the Members at the next Annual General Meeting. The Auditor will not be an Employee or a Director of the Association
 - e) *Board* – the Board of Directors of the Association
 - f) *Constitution* – the Constitution/Articles of Incorporation of the Association, as filed with the Registrar and comprising a statement of the Association's purposes
 - g) *Director* – an individual elected or appointed to serve on the Board pursuant to these Bylaws
 - h) *Member* – will include all categories of membership pursuant to these Bylaws
 - i) *Officer* – an individual elected or appointed to serve as an Officer of the Association pursuant to these Bylaws
 - j) *Ordinary Resolution* – a resolution passed by the majority of votes cast in a General Meeting of Members for which proper notice has been given
 - k) *Registrar* – the Manitoba Registrar of Companies, or any successor or replacement agency
 - l) *Special Resolution* – a resolution passed by not less than two-thirds of the votes cast at a General Meeting of Members for which proper notice has been given
 - m) *Standing Committee* – the Executive Committee, and any other Standing Committee that may be established by the Board
 - n) "Sport Manitoba" is the lead planning, programming and funding agency for the development of amateur sport in Manitoba; and
 - o) "Athletics Canada" is the national sport governing body for Track and Field, including Cross-Country running, Road Running, Race Walking and Paralympic Athletics events.
- 1.3 Head Office - The head office of the Association will be located **the City of Winnipeg**, Manitoba, Canada at such place therein as may from time to time be determined by the Board.
- 1.4 Corporate Seal - The Association may have a corporate seal which may be adopted and may be changed by resolution of the Directors.

1.5 No Gain for Members – The Association will be carried on without the purpose of gain for its Members and any profits or other accretions to the Association will be used in promoting its objects.

1.6 Ruling on Bylaws – Except as provided in the Act, the Board will have the authority to interpret any provision of these Bylaws that is contradictory, ambiguous, or unclear, provided such interpretation is consistent with the objects of the Association.

1.7 Conduct of Meetings – Unless otherwise specified in the Act or these Bylaws, meetings of Members and meetings of the Board will be conducted according to Roberts Rules of Order (current edition).

1.8 Interpretation – Word importing the singular will include the plural and vice versa, words importing the masculine will include the feminine and vice versa, and words importing persons will include bodies corporate.

Article 2 MEMBERSHIP

Categories of Membership

2.1 Categories - The Association has the following classes of membership, the conditions of which are set out below and in policy. The Board may introduce other categories of membership and their admission criteria.

Individual Membership

- a) Athlete Member
- b) Coach Member
- c) Official Member
- d) Road Running Member
- e) Associate Member

Club Membership

- a) Club Membership
- b) School Club Member

Qualifications for Membership

2.2 Individual Membership: Athlete, Coach, Official, Road Runner - Any person, who has satisfied the requirement for admission, is registered as a member of the Association, has agreed to abide by the Association's bylaws, policies, procedures and rules and regulations and has paid the dues established by the Board. In order to be eligible for competition an athlete must be a member in good standing.

2.3 Associate Member -- An individual (or organization) that generally supports the objectives of the Association but does not otherwise qualify as a Regular member, who has satisfied the requirement for admission, is registered as a member of the Association, has agreed to abide by the Association's bylaws, policies, procedures and rules and regulations and has paid the dues established by the Board. An Associate member may enjoy the benefits of membership as from time to time

defined by resolution of the Board of Directors but will not have a right to vote at the AGM of Athletics Manitoba.

2.4 Club Membership - A member club is a club that is registered with the Association and pays an annual club membership fee. The Association shall have the responsibility and jurisdiction over the clubs in Manitoba.

2.5 School Membership - Registration under the category of "school club" will involve an annual school club membership fee. This fee will cover all athletes listed on the club registration forms, regardless of the total number on the list. Athletes may be added to the list at any time during the year without additional cost to the school provided that they are from the same school.

Admission of Members

2.6 Admission of Members - No individual will be admitted as a Member of the Association unless:

- a) The candidate member has made an application for membership in a manner prescribed by the Association;
- b) The candidate member has met the requirements defined in section 2.2 - 2.5;
- c) If the candidate member was at any time previously a Member, the candidate member was a Member in good standing at the time of ceasing to be a Member; and
- d) The candidate member has paid dues, if any, as prescribed by the Board.

Membership Dues

2.7 Year - Unless otherwise determined by the Board, the membership year of the Association will be December 1 through December 31 of the following year.

2.8 Dues – Membership dues for all categories of Membership will be determined annually by the Board of Directors.

2.9 Deadline -- The Board will determine the deadline date by which membership dues, where levied, must be paid.

Transfer, Withdrawal and Termination of Membership

2.10 Transfer – Membership in the Association is non-transferable.

2.11 Termination – Membership in the Association will terminate immediately upon:

- a) The Member's death.
- b) The expiration of the Member's annual membership, unless renewed in accordance with these bylaws.
- c) Resignation by the Member by giving written notice to the Association.
- d) Dissolution of the Association.
- e) Dissolution if the member is a corporation or representing a Corporation.
- f) As determined by a decision-making panel in accordance with the Association's applicable discipline policies.
- g) Two-thirds (2/3) vote of the Directors or the Members at a duly called meeting, provided reasonable notice is provided and the member is provided an opportunity to be heard.

- h) Failing to pay membership dues or monies owed to the Association by the deadline dates prescribed by the Association.

2.12 May Not Resign – A Member may not resign from the Association when the Member is subject to disciplinary investigation or action of the Association.

Good Standing

- 2.13 Definition – A Member of the Association will be in good standing provided that the Member:
- a) Has not ceased to be a Member;
 - b) Has not been suspended or expelled from membership, or had other membership restrictions or sanctions imposed;
 - c) Has completed and remitted all documents as required by the Association;
 - d) Has complied with the Constitution, Bylaws, policies and rules of the Association;
 - e) Is not subject to a disciplinary investigation or action by the Association, or if subject to disciplinary action previously, has fulfilled all terms and conditions of such disciplinary action to the satisfaction of the Board; and
 - f) Has paid all required membership dues.

2.14 Cease to be in Good Standing - Members who cease to be in good standing, as determined by the Board of Directors, Discipline or Appeal Panels, will not be entitled to vote at meetings of Members, receive notice of member meetings, attend member meetings, speak at member meetings and, where the Member is a Director, at meetings of Directors, or be entitled to the benefits and privileges of membership, including but not limited to programs or competitions, until such time as the Board is satisfied that the Member has met the definition of good standing as set out above.

Article 3 MEETINGS of MEMBERS

3.1 Types of Meetings – Meetings of Members will include Annual General Meetings and Special Meetings.

3.2 Special General Meeting - A Special General Meeting of the Members may be called at any time by the Board, the President, or upon the written requisition of five (5%) percent or more of the voting Members of the Association. A Special Meeting will be called within twenty-one (21) days and held within forty-five (45) days of receiving the written requisition. The Agenda of Special Meetings will be limited to the subject matter for which the meeting was duly called.

3.3 Location and Date - The Association will hold meetings of Members at such date, time and place as determined by the Board. The Annual General Meeting will be held within fifteen (15) months of the last Annual General Meeting and within three months of the fiscal year end.

3.4 Notice - Written notice of meetings of Members will be given to all Members at least forty-five (45) days prior to the date of the meeting. Notice will contain a proposed agenda and reasonable information to permit Members to make informed decisions.

3.5 Meetings by Telecommunications - A Member may participate in a meeting of members by means of such telephone or other communication facilities as permit all persons participating in the

meeting to hear each other, and a member participating in the meeting by that means is deemed to be present at that meeting.

3.6 Adjournment – Any meetings of Members may be adjourned to any time and place as determined by the Board and such business may be transacted at such adjourned meeting as might have been transacted at the original meeting from which such adjournment took place. No notice will be required for any adjourned meeting.

3.7 Agenda – The agenda for the Annual General Meeting will at least include:

- a) Call to order
- b) Establishment of Quorum
- c) Appointment of Scrutineers
- d) Approval of the Agenda
- e) Declaration of any Conflicts of Interest
- f) Adoption of Minutes of the previous Annual Meeting
- g) Board, Committee and Staff Reports
- h) Approval of Auditors Report and Financial Statements
- i) Appointment of Auditors
- j) Business as specified in the meeting notice
- k) Election of new Directors
- l) Adjournment

3.8 New Business - Any Member who wishes to have new business placed on the agenda of a meeting will give written notice to the Association at least ten (10) days prior to the meeting date or upon the sole discretion of the President or designate.

3.9 Quorum – Quorum at a General Meeting will be members representing at 50% +1 of available votes.

Voting at Meetings of Members

3.10 Voting Privileges: Members will have the following voting rights at all the meeting of Members:

- i. Individual Members: Members eighteen (18) years of age and older may attend and participate in meetings but are not entitled to a vote.
- ii. Club Members: Each member-club within the Association shall be entitled to one or more voting members at the Annual General Meeting or Special General Meeting of the Association in accordance with the following:
 - a. Clubs with 20 or less individual athletic or individual associate members holding cards = 1 vote.
 - b. Clubs with 21 to 40 individual athletic or individual associate members holding cards = 2 votes.

- c. Clubs with 41 to 60 individual athletic or individual associate members holding cards = 3 votes.
- d. Clubs with 61 to 80 individual athletic or individual associate members holding cards = 4 votes.
- e. Clubs with 81 to 100 individual athletic or individual associate members holding cards = 5 votes.
- f. When Clubs have individual athletic or individual associate members holding cards exceeds 100, Clubs shall be given one additional vote when reaching the following thresholds: 101, 121, 141, 161, etc.
- g. Membership shall be based on Athletics Manitoba's record as of May 15 prior to the Annual General Meeting.

3.11 Officials - Officials are represented at the AGM by the officials' representative on the board of directors. The number of votes the officials representative casts will be determined based on the number of officials registered by May 15. The number of votes will be determined through the same process club votes are assigned in section 3.10 a.

3.12 Scrutineers - At the beginning of each meeting, the Board may appoint one or more scrutineers who will be responsible for ensuring that votes are properly cast and counted. The individuals serving as scrutineers cannot be eligible to vote.

3.13 Determination of Votes - Votes will be determined by a show of hands or orally unless a secret or recorded ballot is requested by the majority of those Members voting. A contested vote for the board of directors shall be by secret ballot.

3.14 Majority of Votes - Except as otherwise provided in the Act or these Bylaws, for an Ordinary Resolution, members present who vote will decide each issue. In the case of a tie the President will cast the deciding vote.

Article 4 GOVERNANCE

Composition of the Board

4.1 Directors - The Board of Directors will consist of a minimum of seven and a maximum of 11 elected members, including the President, Vice-President, Treasurer, and Secretary all of whom will reside in Manitoba.

In addition to the elected directors, the following positions will also serve:

- 4.1.1 A male and a female athlete
- 4.1.2 A representative of officials
- 4.1.3 A representative of coaches
- 4.1.4 A representative of the Road Running Membership of the Association

Election of Directors

4.2 Eligibility - Any individual who is eighteen (18) years of age or older, who meets the one or more of the skills and attributes defined in section 4.3 and who has the power under law to contract may be nominated for election as a Director.

4.3 Skills and Characteristics – Potential Directors will have one or more of the following skills and/or attributes:

Attributes

- a) Commitment and capacity (time, energy, expertise) to fulfill the commitment as a Director
- b) Knowledge about roles and responsibilities of a Director, Board and Staff
- c) Experience in formulating policy
- d) Experience in thinking strategically
- e) Knowledge about the sport community
- f) Ability to identify principal business risks and ensure implementation of appropriate systems to manage those risks
- g) Knowledge of organizational performance mechanisms and ability to monitor, evaluate and report
- h) Strategic connectivity to key clients
- i) Ethical and values based behavior
- j) Other attributes valued by the Board of Directors

Skills

- k) Accounting designation (CPA, CMA, CGA)
- l) Legal designation (LL.B)
- m) Professional qualifications (MD, PhD, MBA, Sport Science)
- n) Personnel Management (Human Resource Professional designation)
- o) Media/Marketing/Public Relations contacts/experience
- p) Fundraising and funding source contacts
- q) Administration/Management experience
- r) Government relations/contacts
- s) Organizational development/Strategic Planning experience
- t) Other skills valued by the Board of Directors

4.4 Nominating Committee – The Board may appoint a Nominating Committee, which will be comprised of up to three individuals appointed by the Board of Directors. The Nominating Committee will be responsible to solicit nominations with the skills and characteristics defined in section 4.4 for the election of the Directors.

4.5 Nomination - Any nomination of an individual for election as a Director will:

- a) Include the written consent of the nominee by signed or electronic signature; and
- b) Be submitted to the Head Office of the Association fourteen (14) days prior to the Annual General Meeting.

4.6 Incumbents – Individuals currently on the Board of Directors wishing to be re-elected are not subject to nomination but must provide written notice to the Head Office of the Association fourteen (14) days prior to the Annual General Meeting.

4.7 Circulation of Nominations and Platforms - Valid nominations will be circulated to all voting members prior to elections.

4.8 Election – The election of Directors will take place annually at the Annual General Meeting. Half the Board will be elected on year and the other half will be elected at the following year's meeting.

4.9 Decision – Elections will be decided by majority vote of the Members in accordance with the following:

- a) One Valid Nomination – Winner declared by acclamation.
- b) Two or More Valid Nominations – Winner is the nominee receiving the greatest number of votes. In the case of a tie, the nominee receiving the fewest votes will be deleted from the list of nominees and a second vote will be conducted. If there continues to be a tie and more than two nominees, the nominee receiving the fewest votes will be deleted from the list of nominees until their remains only two nominees or a winner is declared. If only two nominees remain and there continues to be a tie, the winner will be decided by the Board of Directors by resolution.

4.10 Terms - Elected Directors will serve terms of two years and will hold office until their successors have been duly elected in accordance with these Bylaws, unless they resign, are removed from or vacate their office. Directors will be eligible for re-election as Directors.

Resignation and Removal of Directors

4.11 Resignation - A Director may resign from the Board at any time by presenting his or her notice of resignation to the Board. This resignation will become effective the date on which the request is approved by the Board. Where a Director who is subject to a disciplinary investigation or action of the Association resigns, that Director will nonetheless be subject to any sanctions or consequences resulting from the disciplinary investigation or action.

4.12 Vacate Office - The office of any Director will be vacated automatically if:

- a) The Director is found by a court to be of unsound mind;
- b) The Director becomes bankrupt;
- c) The Director is not a member; and
- d) Upon the Director's death.

4.13 Removal – An elected Director may be removed by Ordinary Resolution of the voting Members present at an Annual General Meeting or Special Meeting, provided the Director has been given fourteen (14) days written notice of and the opportunity to be present and to be heard at such a meeting.

Filling a Vacancy on the Board

4.14 Vacancy - Where the position of a Director becomes vacant for whatever reason and there is still a quorum of Board Members, the Board may appoint a qualified individual (see 4.3) to fill the vacancy for the remainder of the vacant position's term of office.

Meetings of the Board

4.15 Call of Meeting – The meetings of the Board of Directors will be held at any time and place as determined by the Board of Directors or the President.

4.16 Notice – Written notice, served other than by mail, of Board Meetings will be given to all Directors at least 5 days prior to the scheduled meeting. No notice of a meeting of the Board of Directors is required if all Directors waive notice, or if those absent consent to the meeting being held in their absence.

4.17 Number of Meetings – The Board will hold at least four (4) meetings per year.

4.18 Quorum – At any meeting of the Board of Directors, quorum will consist of at a majority of Directors holding office.

4.19 Voting – Each Director and representative is entitled to one vote. Voting will be by a show of hands or orally unless a majority of Directors present request a secret ballot. Resolutions will be passed upon a majority of the votes being in favor of the resolution. In the event of a tie, the President is entitled to a vote to decide the issue. The executive director will attend and participate in all board meetings but will not be authorized to vote. A director may not appoint a proxy to represent him/her at Board meetings.

4.20 Meetings in camera: The Board may, by motion, decide to move proceedings in camera.

4.21 Alternative communications - A Director may, if all the Directors of the Association consent, participate in a meeting of directors or of a committee of Directors by means of such telephone or other communication facilities as permit all persons participating in the meeting to hear each other, and a director participating in the meeting by that means is deemed to be present at that meeting.

4.22 Decisions in Lieu of Meetings - If all voting members agree to and sign a resolution, it will be as valid as one passed at a meeting. It is not necessary to give notice for a decision in lieu of a meeting. The date on the resolution is the date it is passed

Powers of the Board

4.23 Powers of the Association – Except as otherwise provided in the Act or these Bylaws, the Board has the powers of the Association and may delegate any of its powers, duties and functions.

4.24 Managing the Affairs of the Association – The Board may make policies, procedures, and manage the affairs of the Association in accordance with the Act and these Bylaws.

4.25 Discipline – The Board may make policies and procedures relating to discipline of Members, and will have the authority to discipline Members in accordance with such policies and procedures.

4.26 Employment of Persons - The Board may employ or engage under contract such persons as it deems necessary to carry out the work of the Association.

4.27 Borrowing Powers – The Board may borrow money upon the credit of the Association as it deems necessary.

ARTICLE V: OFFICERS AND EXECUTIVE COMMITTEE

5.1 Composition – The Officers will be comprised of the President, Past-President, Vice-President, Secretary and Treasurer.

5.2 The Executive is elected by the Board of Directors at the first meeting of the Board following the Annual General Meeting.

5.3 Duties - The duties of Officers are as follows:

- a) The President will be responsible for the general supervision of the affairs and operations of the Association, will preside at the meeting of Members, Board or Executive, will be the official spokesman of the Association, will oversee and supervise office staff, provide leadership, present a report to be presented at the Annual General Meeting and will perform such other duties as may from time to time be established by the Board.
- b) The Vice-President will support and assist the President in all duties, assume the duties of the President in their absence, and will perform such other duties as may from time to time be established by the Board.
- c) The Treasurer will keep proper accounting records as required by the *Act*; will cause to be deposited all monies received by the Association in the Association's bank account, will supervise the management and the disbursement of funds of the Association, when required will provide the Board with an account of financial transactions and the financial position of the Association, will prepare annual budgets, provide the Board of Directors a financial report at each Board meeting.
- d) The Secretary will attend all meetings of the Board, will be responsible for the documentation of all amendments to the Association's Constitution and Bylaws, will ensure that all official documents and records of the Association are properly kept, cause to be recorded the minutes of all meetings of Members, Board of Directors and Committees of the Association and will perform such other duties as may from time to time be established by the Board.
- e) The Past-President: The Past-President will serve in an advisory role during the 2 years immediately following his/her term as President and will chair the nominating committee. The Past-President will not have a vote.

5.4 Removal – An Officer may be removed from their office by Special Resolution of the Board in a meeting, provided the Officer has been given notice of and the opportunity to be present and to be heard at the meeting where such a Special Resolution is put to a vote.

5.5 Vacancy - Where the position of an Officer becomes vacant for whatever reason, the position will be filled at the next meeting of the Board.

Executive Committee

5.6 Call of Meeting – Meetings of the Executive Committee will be held at any time and place as determined by the President or upon the request of any two (2) Officers.

5.7 Number of Meetings – The Executive Committee will hold at least four (4) meetings per year.

5.8 Quorum - Quorum will be two-thirds (2/3) of the Executive's voting members.

5.9 Voting – Each Executive Committee member is entitled to one vote. Voting will be by a show of hands in the case of an in-person meeting, orally in the case of a teleconference, or electronically in the case of e-mail voting, unless a majority of Executive Committee Members present request a secret ballot. Resolutions will be passed upon a majority plus one of the votes being in favor of the resolution. The President of the Association is entitled to a second vote upon a tie.

5.10 Closed Meetings – Meetings of the Executive Committee will be closed to Members and the public except by invitation of the Executive.

Other Committees

5.11 Appointment of Ad-hoc Committees - The Board may appoint such ad-hoc committees as it deems necessary for managing the affairs of the Association and may appoint members of committees or provide for the election of members of committees, may prescribe the duties of committees, and may delegate to any committee any of its powers, duties, and functions except where prohibited by the Act, the Constitution or these Bylaws.

5.12 Committee Members - Except for the Executive Committee, any individual may be appointed to any committee by the Board, and once appointed will be a voting member of the committee, except where expressly prohibited by the Board or where the individual appointed to the committee is a staff person and thus a non-voting member of the committee.

5.13 Quorum - A quorum for any committee will be the majority of its voting members.

5.14 Terms of Reference - The Board may establish the terms of reference and operating procedures for all Committees, and may delegate any of its powers, duties or functions to any Committee.

5.15 Vacancy - When a vacancy occurs on any Committee, the Board may appoint a qualified individual to fill the vacancy for the remainder of the Committee's term.

5.16 President Ex-officio - The President will be an *ex-officio* (non-voting) member of all Committees of the Association.

5.17 Removal - The Board may remove any member of any Committee with just cause and with a Board resolution.

Remuneration

5.18 No Remuneration - All Directors, Officers and members of Committees will serve their term of office without remuneration except for reimbursement of expenses as approved by the Board.

Conflict of Interest

5.19 Conflict of Interest – A Director, Officer, Executive Committee member or member of a committee who has an interest, or who may be perceived as having an interest, in a proposed contract or transaction with the Association will disclose fully and promptly the nature and extent of such interest to the Board or Committee, as the case may be, will refrain from voting or speaking in debate on such contract or transaction; will refrain from influencing the decision on such contract or transaction; and will otherwise comply with the requirements of the Act regarding conflict of interest.

ARTICLE 6 FINANCE AND MANAGEMENT

6.1 Fiscal Year – The fiscal year of the Association will be April 1 to March 31, or such other period as the Board may from time to time determine.

6.2 Bank - The banking business of the Association will be conducted at such financial institution as the Board may designate.

6.3 Deposits and Withdraws – All securities, monies and cheques of the Association will be deposited for safekeeping in one of the Association’s bank accounts and may be withdrawn by ordinary resolution of the Board of Directors.

6.4 Expenditures Over Five Thousand – Expenditures beyond the budget will be decided by the Board of Directors by special resolution at an in-person Board of Directors meeting.

6.5 Signing Authority – All written agreements and financial transactions entered into in the name of the Association will be signed by two Officers being any two of the President, Vice-President, Secretary or Treasurer. The Board of Directors may authorize other persons to sign on behalf of the Association.

6.6 Annual Budget – The President and the Treasurer will produce a formal fiscal year budget proposal for discussion and approval by ordinary resolution by the Board of Directors prior to submission to Sport Manitoba.

6.7 Requests for Financial Aid – Requests for financial aid from third parties may be made to the Board of Directors at any time and must be submitted by documented presentation.

6.8 Auditors - At each Annual General Meeting the Members will appoint an auditor to make a report to members on the financial statements of the Association and whether in the opinion of the auditor the financial statements fairly represent the financial position of the Association in accordance

with generally accepted accounting principles. The auditor will hold office until the next Annual Meeting. The auditor will not be an Employee or a Director of the Association.

6.9 Books and Records - The necessary books and records of the Association required by these Bylaws or by applicable law will be necessarily and properly kept.

6.10 Property - The Association may acquire, lease, sell, or otherwise dispose of securities, lands, buildings, or other property, or any right or interest therein, for such consideration and upon such terms and conditions as the Board may determine.

6.11 Borrowing - The Association may borrow funds upon such terms and conditions as the Board may determine.

ARTICLE 7 AMENDMENT OF BYLAWS

7.1 Voting – These Bylaws may only be amended, revised, repealed or added to by an affirmative Special Resolution vote of the Members present at a meeting duly called to amend, revise or repeal these Bylaws. Upon affirmative vote, any amendments, revisions, addition or deletions will be effective immediately.

7.2 Notice in Writing – Notice in writing is to be delivered to the Board forty-five (45) days prior to the date of the meeting at which it is to be considered, and is to be delivered to voting Members thirty (30) days prior to meeting at which it is to be considered.

ARTICLE 8 NOTICE

8.1 Written Notice - In these Bylaws, written notice will mean notice which is hand-delivered or provided by mail, fax, electronic mail or courier to the address of record of the Association, Director or Member, as the case may be.

8.2 Date of Notice - Date of notice will be the date on which receipt of the notice is confirmed verbally where the notice is hand-delivered, electronically where the notice is faxed or e-mailed, or in writing where the notice is couriered, or in the case of notice that is provided by mail, five days after the date the mail is post-marked

8.3 Error in Notice - The accidental omission to give notice of a Meeting of the Directors or the Members, the failure of any Director or Member to receive notice, or an error in any notice which does not affect its substance will not invalidate any action taken at the Meeting.

ARTICLE 9 DISSOLUTION

9.1 Dissolution - Upon dissolution of the Association and after payment of all debts and liabilities, its remaining property will be distributed to other charitable organizations in accordance with the provisions of the Act.

ARTICLE 10 INDEMNIFICATION

10.1 Will Indemnify - The Association will indemnify and hold harmless out of the funds of the Association each Director and Officer, their heirs, executors and administrators from and against any

and all claims, demands, actions or costs which may arise or be incurred as a result of occupying the position or performing the duties of a Director or Officer.

10.2 Will Not Indemnify - The Association will not indemnify a Director or Officer or any other person for acts of fraud, dishonesty, or bad faith.

10.3 Insurance - The Association will, at all times, maintain in force such directors and officers liability insurance as may be approved by the Board of Directors.

ARTICLE 11 ADOPTION OF THESE BYLAWS

11.1 Adoption by Board – These Bylaws are adopted by the Board of Directors of the Association at a meeting of the Board duly called and held on [date].

11.2 Ratification – These Bylaws are ratified by a Special Resolution of the Members of the Association present and entitled to vote at a Meeting of Members duly called and held on [date].

11.3 Repeal of Prior Bylaws -- In ratifying these Bylaws, the Members of the Association repeal all prior Bylaws of the Association provided that such repeal does not impair the validity of any action done pursuant to the repealed Bylaws.

Upon acceptance, all previous Bylaws shall be rescinded.

Passed by the membership of Athletics Manitoba at the AGM, June 15, 2015.