



TRACK AND FIELD / ROAD RUNNING / CROSS COUNTRY

145 Pacific Ave. Winnipeg, MB. R3B 2Z6 • Tel: 204-925-5744 • Fax: 204-925-5792

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Athletics Manitoba Board Mtg Agenda

5:30pm Tuesday, Jan 24, 2023

ONLINE

Attendance:

K. Kelly, A. Boudreau, J. Howe, B. Jones, G. Athayde, K. Wiens, P. Harms, O. Babalola and J. Schofield

Regrets:

B. Walker, M. Gregg, D. Gordon

1. Called to order – 5:35pm
2. Adoption of agenda
 - a. Kathy suggested that we adjust the agenda to prioritize the office report given the information that needs to be shared with respect to the IFF submission and the anticipated lengthy discussions associated with this.
 - b. It was agreed the MRA and Committee reports would be moved to the end of the Agenda to be addressed if we had time.
 - c. Kathy also indicated that the Executive is going to need a meeting prior to March to review budget and we will report back to the Board at our March meeting.
 - d. Motion to Approve amended agenda– B. Jones(Seconded P. Harms)
3. Approval of Minutes – Deferred to email.
4. Summary of Business from email communications/motions- n/a
5. Office Report:
 - a. Review of IFF submissions
 - This is the final year of the Sport MB base funding cycle.
 - There was a lengthy discussion on the change to the submission structure and impact it may have on the organization. Alanna specifically confirmed that we should be preparing to update our strategic plan. Next IFF submission will be Jan 2023, we should get updated on the process and changes etc. by October.
 - Alanna confirmed that we have always spent a lot of time on these submissions to try to maximize funding but the last few cycles there have been no increases.
 - The question was asked whether hosting of inter-provincial or national level competitions increase our funding? Alanna confirmed it would not.
 - Alanna confirmed that we have historically paid our summer students slightly more than minimum wage. With the increase to minimum wage, this means that our expense for summer students will increase. We may not have the same off-setting revenue (Green Team funding) but that will not be known until we hear back from our funding application.
 - The biggest challenges with the funding is that generally speaking there is a corresponding increase in work because there is an obligation in consideration for the funding that we create new initiatives.
 - Kathy indicated that it's clear that we need to have another meeting to review the Sport Manitoba Submission whether this is a meeting of the executive or the executive and any other member of the board that wishes to participate.
 - Omena suggested that we need to re-visit our membership structure and that this is something that should be addressed at a separate meeting.
 - Alanna is going to be meeting with Brian to review the draft submission and an agenda will be created outlining the matters that need to be addressed at the executive meeting. We will report



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back to the Board after this meeting so that the information required to make the decisions that need to be made.

- Kathy asked if there were any questions regarding the submitted reports. Brooke asked that if there was an ability to register a club online. Alanna confirmed there isn't but that the simple solution is to e-mail the office. Omena asked if we can look into adding to the website a direction to contact the office in this scenario, Alanna confirmed we can do that no problem.

b. Re-structuring of the office positions –

- Alanna provided a proposal which is intended to address the turnover that has occurred with respect to the program manager position over the last number of years.
- Alanna has concluded (and the Board concurred) that the duties of the Program Manager position are too much and contributing significantly to the turnover in this position.
- Kathy asked whether the re-structuring would assist with covering the duties of an equipment manager. Alanna confirmed that these duties could be covered by one or both of the new positions that she has proposed.
- Alanna drafted new job descriptions to try to make it more functional and ensure that the office can run most effectively.
- Greg raised the question of whether we have enough people to do the work that the office needs to do. The simple answer is no but we do not have enough resources at this time to add additional staff at this time and so the solution proposed provides a structure that works with the funding that we have.
- Posting-February, interviews in March, hiring for April

c. Other updates:

- Alanna confirmed that Flying M Athletic club submitted a proposal to Athletics Canada for funding for Para Summit. It was approved and now they will be hosting an event in April (indoors) to promote para-athletic opportunities.
- Athletics MB has recently been approached with an opportunity to run a program through the City of Winnipeg Leisure guide for persons with a disability. It would start in fall 2023 and would be an 8-10 week initiative (we believe it will be a drop-in style program). We will be working to provide a proposed outline of the program for approval to the City including a suggestion as to the best facility to run the program. Alanna anticipates that funding will be available from the City to run this program and will report back in March when hopefully more details are available.
- Alanna advised that Brian Mayes is has contacted AM because he is involved in a another project which includes a new track facility being built at Canadian Mennonite University (Grant and Shaftesbury). Brian advised that CMU is very supportive of the project, however they are unable to apply for the funding for it and as a result Brian is looking at the options including to obtain funding including through the Government of Manitoba application process. He is looking for the opportunity to pitch the project to the Board and more details will likely be available on this for our March board meeting.

6. Review of financial statement

- Alanna confirmed that we are essentially on target in terms of the anticipated deficit of just over \$50,000.
- Kathy raised the issue of whether the travel expenses projected are potentially overstated. Alanna confirmed that this may be the case.

Motion to adjourn- Greg- 7:29/ seconded by Omena



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Future Board Meeting dates/times

March 21 st	7:00pm
May 16 th	5:30pm
June 20 th	AGM
Sept 19 th	5:30pm
Nov 21 st	7:00pm
Jan 23 rd	5:30pm