



TRACK AND FIELD / ROAD RUNNING / CROSS COUNTRY

145 Pacific Ave. Winnipeg, MB. R3B 2Z6 • Tel: 204-925-5744 • Fax: 204-925-5792

www.athleticsmanitoba.com

Office Report

Funding/Grants

- Green Team funding application has been submitted – waiting on confirmation
- Jumpstart Community Development Grant has been submitted – waiting on confirmation
- CPC Paralympic Sport development fund – application deadline is this Thursday
- Hardest hit business recovery program (aka: new CEWS program) – funding is available picking off where CEWS ended through until June. Application process is the same as with CEWS.
- End of fiscal Bilateral report is due April 15th.
 - Substantial Bilateral funding changes – new funding application format

Competitions

- Overall, a very long and successful indoor season!
- We coordinated with WOA to host an Indoor Provincial Championship event. While not the same scale as Boeing, it was a great and well attended event.
- Canada West Championships were successful hosted in partnership with University of MB and the Bisons Sports staff. Great opportunity to show case our new display boards, they were certainly put to good use.
- Longest indoor season we have had in years.... And it's not finished yet!
 - Final Track Attack event is coming up this Thursday.
 - Claude's final High School series event is coming up this Friday.
 - While this has absolutely been a positive, our staff is exhausted, and we are having to immediately switch gears and start getting organized and prepared for the summer.
 - Doing our best to manage our hours, take the time off needed to recover and make sure we can get through everything.
- Summer Competitions
 - Tentative outdoor schedule is online now
 - Key dates,
 - MHSAA – June 9-11
 - Age Class Prov (and Tri Prov trials) – June 17-18
 - CSG/Legion Trials – July 8-9
 - Clubs are working to establish their additional twilight competition schedules – these will be added to the schedule as soon as they have been confirmed.
 - Major Events include
 - Pan Am Combined Events Championships – May ON
 - Junior/Senior National Championships – June BC
 - Tri Province Championships – July AB
 - CMA National Championships – July SK
 - Legion Youth National Championships – August QC
 - Canada Summer Games – August ON

Athletics Canada Meetings

- National Officials Committee and Branch Officials Chairs – in person meetings April 22-24th in Toronto. Alanna is attending.
- Athletics Canada AGM – Halifax, May 12-14th. Alanna and Kathy both attending.



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- In preparation for the AGM, Athletics Canada has circulated their draft policy on Transgender, Gender Diversity and Inclusion.
- **They are looking to collect feedback, comments and concerns prior to the AGM. (This item has been included as a discussion item in the agenda)**

Officials

- A group of out-of-town officials were brought in to assist with the Canada West Championships.
 - Bisons Sports and Athletics MB split the cost of their travel.
 - One of the AB officials was completing an evaluation, and we were also able to schedule an evaluation for of our MB officials
 - Overall, it was a very positive experience for all involved and a great opportunity for our local officials to work with some new people. (Especially after the last two years of very little action!!)
- A spring recruitment and training session needs to be organized!
- We must also schedule our Master Evaluator training, so that we can move forward with more local evaluations!
- FQA has developed a new Officials Database
 - This has been a much-needed tool that all branches have struggled with over the years.
 - It has been designed specifically to meet the needs of our community and allows branches to track and manage official's credits, levels, evaluations, and mentorships.
 - There is an initial "buy-in" cost. The more branches that participate, the lower the cost will be. At the moment MB could anticipate approximately a 1k-2k initial investment.
 - In addition to this one time "start up" cost, there would be an annual fee per active official, per year. Based on the current proposed business plan as presented by FQA, and our current officiating numbers, MB could anticipate an annual cost between \$1000-2000 to use the system.
- **I am looking for Board approval to add this expense to our 2022-2023 budget. (This item has been included as a discussion/decision item in the agenda)**

Staffing

- I would like to request an additional staff raise, for 2022-2023 fiscal year. Apologies, as this should likely have been included in last meetings salary update/requests.
- Shirley has been working for Athletics Manitoba since 2004 (minus a short one-year sabbatical in 2017) and has only had 2 increases, with the last one in April 2016.
- She is currently earning \$20 an hour. She handles the majority of our financial transactions and has worked hard and diligently to get and keep the books up to date. She manages the membership database, a portion of the website and helps with track meet management as needed. She is the most experienced user of Hy-Tek, our meet management software, and holds a substantial amount of general sport operational background/history. All members of our office staff (in addition to other members of our Athletics community at large) rely on her knowledge and expertise on a regular basis. She continues to be flexible with her hours, which is a huge asset to AM.
- **I hope you will consider my request for an increase and would like to propose a \$3.50-\$5.00 an hour increase. \$3.50 is around a 2.5% increase per year over the last 6 years. (This item has been included as a discussion/decision item in the agenda)**
- Summer Students – job posting closes on Friday April 8th.
 - Applications will be reviewed on Monday, and interviews will be scheduled immediately.



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Policy updates and revisions

- The governance committee met and completed work on 4 policies, which have been submitted for your review/approval. (This item has been included as a discussion/decision item in the agenda)
 - Code of Conduct
 - Discipline and Complaints
 - Social Media
 - Diversity, Equity and Inclusion*
 - *Additional updates to this policy may be required once the AC Transgender, Gender Diversity and Inclusion policy is finalized.
- This biggest challenge of this review was to incorporate the important components outlined by the new Athletics Canada policies, as well as the important and relevant/unique components from the Sport Manitoba templates.
- Preliminary work was done based on the AC templates, and then a secondary review was completed as a group and unique local/Sport MB elements were included/updated where necessary.
- Further work is required to complete the following policies,
 - Whistleblower
 - Screening
 - Athlete protection guidelines
 - Safe sport
 - Dispute resolution
 - Appeals
 - Risk Management

Respectfully submitted,

Alanna Boudreau – April 4, 2022